



April 3, 2024

**MEMORANDUM FOR:** Alan Davidson  
Assistant Secretary of Commerce for Communications and  
Information and NTIA Administrator  
National Telecommunications and Information Administration

A handwritten signature in black ink, appearing to read "Arthur L. Scott, Jr.".

**FROM:** Arthur L. Scott, Jr.  
Assistant Inspector General for Audit and Evaluation

**SUBJECT:** Audit of the Infrastructure Investment and Jobs Act  
Administrative Funds (#2024-484)

We are initiating an audit of the Infrastructure Investment and Jobs Act (IIJA) Administrative Funds. Our objective is to assess the National Telecommunications and Information Administration's spending of grant program administrative funds authorized by IIJA.

We will contact your office to schedule an entrance conference, at which time we will discuss in further detail the specific nature of our audit—including our objective and scope, time frames, and any potential requests for data. If you have any questions about this audit, please contact me at (202) 577-9547 or Ms. Rosheek Williamson, Division Director, at (202) 578-3621.

We thank you in advance for your cooperation during this effort.

cc: Doug Kinkoph, Associate Administrator, Office of Internet Connectivity and Growth, NTIA