



November 7, 2024

**MEMORANDUM FOR:** Kathi Vidal  
Under Secretary of Commerce for Intellectual Property and  
Director of the United States Patent and Trademark Office

**FROM:** Frederick J. Meny, Jr.  
Assistant Inspector General for Audit and Evaluation

**SUBJECT:** Audit of USPTO's Management and Utilization of Real Property  
(#2025-501)

We are initiating an audit of the United States Patent and Trademark Office's (USPTO's) management and utilization of real property. Our objective is to determine whether USPTO effectively utilizes and manages real property.

We plan to begin this work immediately. We will contact your audit liaison to schedule an entrance conference, at which time we will discuss in further detail the specific nature of our project—including our objective and scope, time frames, and potential data needs.

If you have any questions about this audit, please contact me at (202) 793-2938 or Amni Samson, Director for Audit and Evaluation, Intellectual Property, at (202) 793-3324.

Thank you in advance for your cooperation.

cc: Derrick Brent, Deputy Director, USPTO  
David L. Berdan, General Counsel, USPTO  
Jay Hoffman, Chief Financial Officer, USPTO  
Frederick Steckler, Chief Administrative Officer, USPTO  
Sean Mildrew, Deputy Chief Financial Officer and Audit Resolution Officer, USPTO  
Stacy Long, Senior Counsel for Employment Litigation and OIG Matters, USPTO  
Nicolas Oettinger, Senior Counsel for Rulemaking and Legislative Affairs, USPTO