



August 14, 2015

MEMORANDUM FOR: Michelle K. Lee
Under Secretary of Commerce for Intellectual Property and
Director of the U.S. Patent and Trademark Office

Stefan M. Selig
Under Secretary for International Trade

Arun M. Kumar
Assistant Secretary for Global Markets and Director General of
the U.S. and Foreign Commercial Service

FROM: 
Andrew Katsaros
Principal Inspector General for Audit and Evaluation

SUBJECT: Audit of the Intellectual Property Rights Attaché Program

We are initiating an audit of the Intellectual Property Rights Attaché Program. Our objective will be to assess management controls over the Attaché Program. Our audit will focus primarily on the effectiveness and efficiency of program management and the validity of program expenditures.

We have scheduled an entrance conference on August 25, 2015, at which time we will discuss our objectives and scope in more detail. If you have any questions about this audit, please contact Mark Zabarsky, Acting Assistant Inspector General for Intellectual Property and Special Program Audits, at (202) 482-3884 or Myong Brown, Supervisory Auditor, at (571) 272-5208. Thank you in advance for your cooperation.

cc: Shira Perlmutter, Chief Policy Officer and Director for International Affairs, USPTO
Anthony P. Scardino, Chief Financial Officer, USPTO
Welton Lloyd, Audit Liaison, USPTO
Katrina Anwar, Audit Liaison, USPTO