



February 26, 2016

**MEMORANDUM FOR:** Lisa Casias  
Deputy Assistant Secretary for Administration

**FROM:** Mark Zabarsky  
Acting Assistant Inspector General for Acquisition  
and Special Program Audits

**SUBJECT:** Audit of the Department's Progress to Address the Management  
of Classification Policies and Procedures

In October 2010, the President signed the Reducing Over-Classification Act, which requires inspectors general to conduct two evaluations of their departments' compliance with the Act by September 30, 2016. We completed the Department of Commerce's first evaluation on September 30, 2013.<sup>1</sup>

To comply with this Act, we are initiating our second review. Our audit objective is to determine whether the Department has taken appropriate corrective actions on recommendations made by OIG in report number OIG-13-031-A.

We have scheduled an entrance conference on March 2, 2016, at which time we will discuss our objective and scope in more detail. If you have any questions regarding this review, please contact me at (202) 482-3884.

Thank you in advance for your cooperation during this audit.

cc: Thomas R. Predmore, Director, Office of Security  
Thomas de Seve, Assistant Director, Client Security Services Division  
Eric Dorsey, Assistant Director, Information and Personnel Security Division  
George Lee, Assistant Director, Investigations and Threat Management Division

---

<sup>1</sup> DOC OIG, September 30, 2013. *Classified Information Policies and Practices at the Department of Commerce Need Improvement*, OIG-13-031-A. Washington, DC: DOC OIG.