



December 15, 2017

**MEMORANDUM FOR:** Lisa Casias  
Deputy Assistant Secretary for Administration  
performing the Non-Exclusive Duties of the  
Chief Financial Officer and Assistant Secretary for  
Administration

A handwritten signature in black ink, appearing to read "Andrew Katsaros".

**FROM:** Andrew Katsaros  
Assistant Inspector General for Audit and Evaluation

**SUBJECT:** Review of the Department's FY 2017 Compliance with Improper  
Payment Requirements

We are initiating a review to determine the Department's compliance with the Improper Payments Information Act of 2002, as amended by the Improper Payments Elimination and Recovery Act of 2010 and the Improper Payments Elimination and Recovery Improvement Act of 2012. The Office of Management and Budget (OMB) issued implementing guidance, OMB Circular A-123, appendix C, *Requirements for Effective Estimation and Remediation of Improper Payments*, as amended, which requires federal inspectors general to review improper payment reporting annually.

In addition to determining compliance, we will review the accuracy and completeness of the Department's reporting. To comply with legislative requirements, this review must be completed by May 14, 2018.

We will hold our entrance conference on January 3, 2018. If you have any questions regarding this review, please contact me at (202) 482-7859 or Patricia McBarnette, Audit Director, at (202) 482-3391. We thank you in advance for your cooperation during this review.

cc: MaryAnn Mausser, Audit Liaison, Office of the Secretary  
Steve Kunze, Deputy Chief Financial Officer and Director for Financial Management