



November 15, 2016

MEMORANDUM FOR: John H. Thompson
Director
U.S. Census Bureau

FROM: Mark Zabarsky
Assistant Inspector General for Acquisition
and Special Program Audits

SUBJECT: Audit of the Census Bureau's Use of Blanket Purchase Agreements

We are initiating an audit of the Census Bureau's use of blanket purchase agreements (BPAs). This is part of our risk-based oversight strategy developed to assist the Department with addressing management challenges in its procurement function. Our audit objective is to determine whether the Census Bureau established and administered BPAs in accordance with laws, regulations, and agency guidance.

An entrance conference is scheduled for November 16, 2016, when we will further discuss our objective. If you have any additional questions regarding this audit, please call me at (202) 482-3844 or Cheryl Henderson, Director of Acquisition Audits, at (202) 482-4350. We thank you in advance for your cooperation during this audit.

cc: Nancy Potok, Deputy Director and Chief Operating Officer
Joanne Buenzli Crane, Associate Director, Administration and Chief Financial Officer
Michael L. Palensky, Chief, Acquisition Division
Leslie Andreacs, Assistant Chief, Acquisition Division
Colleen Holzbach, Audit Liaison
Corey Kane, Audit Liaison